

Hello All:

Our unit is looking to hire a Junior Professional Associate (JPA). If you know of any good candidates please forward the attached job description to them and have them send their CVs as detailed below. Also, to be considered for this position, they will have to be in the World Bank JPA database. They can apply online through this link - [the WB external website for JPA application](#).

Many thanks
Colin Andrews

Social Safety Net Team: Social Protection Unit, World Bank.
Junior Professional Associate Position

The World Bank helps to improve the safety net systems of developing countries through technical assistance, knowledge dissemination and direct lending. The Bank actively participates in the international dialogue on safety nets, partnering with other organizations working on the issue, and sharing its knowledge with outside agencies.

The Safety Nets Team within the [Social Protection Unit](#) of the [Human Development Network](#) supports this portfolio through knowledge management, training, and operational support. A total of six professional staff work in the Social Safety Net Team with a broader community of over one hundred staff engaged on some part of safety nets across the Bank. The Safety Nets Team provides deep knowledge and technical expertise on unconditional cash transfers; conditional cash transfers and labor intensive public works programs, as well as expertise in the areas of food based and fee waiver programs. As part of this work, knowledge management is a particularly important contribution for safety net development across a broad spectrum of countries and contexts.

The Safety Net Team is interested in recruiting a Junior Professional Associate to support a variety of SSN knowledge management activities, which will vary depending on business requirements. The main tasks include

1. Supporting the development of the Social Safety Net Global Expert Team (SSN GET) - an initiative designed to foster inter-regional knowledge sharing and cross support.
2. Providing Bibliographic Research, Updating and maintaining the Social Safety Net Primer Publications Database
3. Providing research assistance in the form of literature reviews, statistical analysis and summaries of pertinent material.
4. Reviewing Spanish and French Social Safety Net literature and operational documents.
5. Contributing to corporate report and portfolio updates on an ongoing basis.

Selection Criteria

The ideal candidate is a recent college graduate with high academic achievement and excellent communication, quantitative and analytical skills. The candidate should have the ability to synthesize complex materials into easily digestible formats and have strong knowledge of Microsoft Word, Excel, and PowerPoint, as well as a capability to learn complex computer systems such as the World Bank's Business Warehouse database. A Masters degree in economics or social sciences preferred but not compulsory. Familiarity with the social safety net literature for developing countries preferred. The

candidate should also be a self-starter, team player, flexible, have outstanding interpersonal skills, a keen eye for detail, be able to work across hierarchies. Excellent oral and written communication skills in English mandatory. Knowledge of Spanish and/or French strongly preferred.

Interested Candidates

Interested candidates should send their CVs to candrews1@worldbank.org by March 6, 2009. Also, to be considered for this position, candidates will have to be in the World Bank JPA database. They can apply online through this link - [the WB external website for JPA application](#).

JPA Eligibility Criteria

To be eligible for a Junior Professional Associate position at the World Bank, candidates must be no older than 28 years old and must have a superior academic record with at least a Bachelor's degree. JPAs are hired for 2-year, non-renewable, assignments. More information about the Junior Professional Associates Program is available on the World Bank website.